



**Town of Surfside
Regular Town Commission Meeting
AGENDA**

Tuesday, December 9, 2025

7:00 PM

**Commission Chambers - 9293 Harding Avenue
Surfside, FL 33154**

Rule 6.06 (a)3 Agenda. The good and welfare portion of the agenda is set for 8:15 p.m.

****The above Rule only applies to Regular Town Commission Meetings.***

Any person who received compensation, remuneration or expenses for conducting lobbying activities is required to register as a lobbyist with the Town Clerk prior to engaging in lobbying activities per Town Code Sec. 2-235. "Lobbyist" specifically includes the principal, as defined in this section, as well as any agent, officer or employee of a principal, regardless of whether such lobbying activities fall within the normal scope of employment of such agent, officer or employee. The term "lobbyist" specifically excludes any person who only appears as a representative of a not-for-profit community-based organization for the purpose of requesting a grant without special compensation or reimbursement for the appearance; and any person who only appears as a representative of a neighborhood, homeowners or condominium association without compensation for the appearance, whether direct or indirect or contingent, to express support of or opposition to any item.

Per Miami Dade County Fire Marshal, the Commission Chambers has a maximum capacity of 99 people. Once this capacity has been reached, people will be asked to watch the meeting from the first floor.

1. Opening

1A. Call to Order

1B. Roll Call of Members

1C. Invocation - Pastor Ezequiel Fattore of CASA Church

1D. Agenda and Order of Business Additions, deletions and linkages

1E. Mayor and Commission Remarks - Mayor Charles W. Burkett

1F. Surfside Memorial Design - Presentation - Mario Diaz, Acting Town Manager
[Surfside Memorial Presentation](#)

2. Quasi-Judicial Hearings

3. Consent Agenda

All items on the consent agenda are considered routine or status reports by the Town Commission and will be approved by one motion. Any Commission member may request that an item be removed from the Consent Agenda and discussed separately. If the public wishes to speak on a matter on the consent agenda they must inform the Town Clerk prior to the start of the meeting by completing a speaker card. They will be recognized to speak prior to the approval of the consent agenda.

3A. Approval of Minutes - Sandra N. McCready, MMC, Town Clerk
[2025-11-12 Regular Town Commission Meeting Minutes](#)

3B. Boards and Committees Meeting Minutes - Sandra N. McCready, MMC, Town Clerk
[August 21, 2025 Sustainability and Resiliency Committee Meeting Minutes](#)
[September 18, 2025 Special Resort Tax Board Meeting Minutes](#)
[September 29, 2025 Youth Council Meeting Minutes](#)
[October 16, 2025 Community Relations Board Meeting Minutes](#)
[October 20, 2025 Parks and Recreation Committee Meeting Minutes](#)
[November 5, 2025 Youth Council Meeting Minutes](#)
[November 10, 2025 Resort Tax Board Meeting Minutes](#)

3C. Certifying and Declaring the November 4, 2025 Special Election Results - Sandra N. McCready, Town Clerk

RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA CERTIFYING AND DECLARING THE RESULTS OF THE TOWN OF SURFSIDE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2025, FOR FOUR PROPOSED BALLOT QUESTIONS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

3D. Town Website Redesign with Granicus - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH GRANICUS, LLC FOR RE-DESIGNING THE TOWN'S WEBSITE, AND HOSTING AND SUPPORTING THE TOWN'S WEBSITE IN FISCAL YEAR 2027; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Website ReDesign with Granicus](#)
[Town Website Redesign Proposal Granicus](#)
[Granicus Agreement - Website Redesign, Hosting 2027](#)
[Town Website Redesign Proposal Granicus](#)

3E. Youth Soccer Program for Fiscal Year 2026 - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING AN AGREEMENT WITH ALVES SPORTS GROUP LLC FOR THE TOWN'S YOUTH SOCCER PROGRAM FOR FISCAL YEAR 2025-2026; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE PROCUREMENT PURSUANT TO SECTION 3-13(7)(D) OF THE TOWN CODE; AUTHORIZING EXPENDITURE OF FUNDS; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Youth Soccer Agreement With Alves Sports Group](#)
[Alves Sport Group LLC - Youth Soccer Contract FY2025-26](#)

3F. Resolution Approving an Extended Agreement with LagomHR, Inc. to Accommodate Updated UKG Implementation - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA APPROVING THE PROFESSIONAL SERVICES AGREEMENT OF LAGOMHR, INC. AS A HUMAN RESOURCES CONSULTANT PURSUANT TO THE AGREEMENT AND CONSULTING PROPOSAL ATTACHED HERETO AS EXHIBIT "A"; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Exhibit A - UKG Status Update Memorandum](#)
[Resolution Approving LagomHR Contract](#)
[Professional Services Agreement](#)

3G. Employee Health Benefits Contract Renewal for FY2025/2026 - Mario Diaz,

Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, APPROVING EMPLOYEE HEALTH BENEFITS RENEWAL CONTRACTS FOR FISCAL YEAR 2025/2026 WITH CIGNA FOR EMPLOYEE HEALTH INSURANCE AND DENTAL AND VISION COVERAGE, MUTUAL OF OMAHA FOR LIFE AND DISABILITY INSURANCE, AND AMERIFLEX FOR FLEXIBLE SPENDING ARRANGEMENT (FSA) BENEFIT SERVICES, HEALTH REIMBURSEMENT AGREEMENT (HRA) SERVICES, AND COBRA ADMINISTRATION; AUTHORIZING THE TOWN MANAGER TO ENTER INTO ANY NECESSARY AGREEMENTS WITH CIGNA, MUTUAL OF OMAHA, AND AMERIFLEX FOR THE RESPECTIVE SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[2025 Contribution Analysis](#)

[Adams Benefit - Town of Surfside Insurance Renewal 2025](#)

[Resolution Employee HealthResolution Benefits Contract Renewal for FY2026](#)

4. Ordinances

Second Reading

- 4A1. Ordinance Amending the Agenda Submission Deadlines in Town Code Section 2-205, Rule 6.06(b)(3) - Commissioner Nelly Velasquez**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING ARTICLE VI - "RULES OF PROCEDURE FOR TOWN MEETINGS"; SECTION 2-205 "CONDUCT OF MEETINGS, AGENDA"; RULE 6.06(b)(3) "AGENDA"; "PLACING ITEMS ON AGENDA"; "DEADLINE"; OF THE TOWN OF SURFSIDE CODE OF ORDINANCES, PROVIDING FOR CODIFICATION AND INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

[Ordinance Amending Agenda Submission Deadlines - 2nd Reading 12.09.25](#)

First Reading

- 4B1. Ordinance Creating Overnight Anchoring Limitation Area - Mayor Charles W. Burkett**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA AMENDING CHAPTER 86 OF THE TOWN OF SURFSIDE CODE OF ORDINANCES – "WATERWAYS," ARTICLE I. – "IN GENERAL" BY REPLACING SEC. 86-3 – "RESERVED" WITH SEC. 86-3 ENTITLED "SURFSIDE OVERNIGHT ANCHORING LIMITATION AREA ESTABLISHED" BY ESTABLISHING A SURFSIDE OVERNIGHT ANCHORING LIMITATION AREA; AND PROVIDING FOR SEVERABILITY, CODIFICATION, CONFLICTS, AND AN EFFECTIVE DATE.

[Ordinance Amending Ch. 86, Creating Sec. 86-3 - Overnight Anchoring Limitation Area](#)

5. Resolutions and Proclamations

If the public wishes to speak on any matters in this section of the agenda, they must inform the Town Clerk by completing a speaker card and they will be recognized to speak at the beginning of this section.

5A. ITB 2025-03 Dune Restoration Project Award - Mario Diaz, Acting Town Manager

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, SELECTING AND AWARDING A CONTRACT FOR THE DUNE RESTORATION PROJECT TO GONZALEZ AND SONS EQUIPMENT, INC PURSUANT TO ITB NO. 2025-03; AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT FOR THE DUNE RESTORATION PROJECT; PROVIDING FOR AUTHORIZATION; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Awarding Dune Restoration ITB](#)

[Exhibit "A" - Form of Sample Construction Contract](#)

5B. Resolution Authorizing Town Attorney's Engagement of Outside Special Projects Counsel - Thais Hernandez, Town Attorney

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, AUTHORIZING THE TOWN ATTORNEY TO ENGAGE QUALIFIED OUTSIDE LEGAL COUNSEL FOR SPECIAL PROJECTS, IN AN AMOUNT NOT TO EXCEED \$125,000.00 IN FISCAL YEAR 2025-2026; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; AUTHORIZING THE TOWN MANAGER TO ENTER INTO AGREEMENTS FOR SUCH SERVICES AS DEEMED NECESSARY OR PRUDENT BY THE TOWN ATTORNEY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Approving Special Projects Counsel](#)

[Trask Daigneault - Professional Services Agreement 2025](#)

[Nabors Letter Agreement - Surfside - General](#)

[GR Engagement Letter - Town of Surfside. Special Projects](#)

5C. Resolution Ratifying and Approving Agreements with Outside Legal Counsel for Certain Matters - Thais Hernandez, Town Attorney

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF SURFSIDE, FLORIDA, RATIFYING AND APPROVING AGREEMENTS WITH OUTSIDE LEGAL COUNSEL TO REPRESENT THE TOWN IN CERTAIN MATTERS; FINDING THAT THE SERVICES ARE EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 3-13(2) OF THE TOWN CODE AS PROFESSIONAL SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE.

[Resolution - Ratifying and Approving Agreements with Outside Legal Counsel for](#)

Certain Matters
Goldstein GR Engagement Letter to Client- Town of Surfside
TD Representation Agreement - Lusky 8826 Hawthorne Ave
Engagement Agreement 11-07-2025 Barthet Firm

6. **Good and Welfare (Set for approximately 8:15 p.m.)**
Public comments for subjects or items not on the agenda.
7. **Town Manager and Town Attorney Reports**
 - 7A. **Town Manager Report** - Mario A. Diaz, Acting Town Manager
[Town Manager Report](#)
 - 7B. **Town Attorney's Report** - Thais Hernandez, Town Attorney
[Town Attorney Report - December 9, 2025](#)
8. **Unfinished Business and New Business**
9. **Mayor, Commission and Staff Communications**
 - 9A. **Town Runoff Election Date** - Sandra N. McCready, Town Clerk
[F.S. 100.3605\(2\)](#)
[Sec. 105. General and special elections of commission members](#)
 - 9B. **Kind Designs - Living Seawall Tiles at 96th Street Park** - Mario Diaz, Acting Town Manager
[Proposal for Town of Surfside Tile](#)
[Breezy Permits Estimate](#)
[Hydros Marine Construction Estimate](#)
[Proposal_Living Seawall Tiles at 96th Street Park](#)
[Seaside Estimate](#)
[Dock & Marine Estimate](#)
 - 9C. **Initiate Town Attorney Evaluation and Request Independent Counsel** - Commissioner Nelly Velasquez
 - 9D. **Resolution - Cap on Special Assessments Homesteaded Condominium** - Mario Diaz, Acting Town Manager
[Miami Beach Agenda Item](#)
 - 9E. **Home-based Businesses.** - Mario Diaz, Acting Town Manager
[Florida Statutes Chapter 559.955](#)
[Surfside section 90-26 - Home Offices](#)
[Surfside Home Based Business Alignment Presentation](#)
 - 9F. **Discussion of plans for 9333 Harding Avenue** - Commissioner Gerardo Vildostegui
 - 9G. **Town Hall - Roof Replacement** - Mario Diaz, Acting Town Manager
[Non Renewal Notice](#)
[Roof System Comparison](#)

9H. Results are in! - Renaming the Park at Bay Drive & 92nd Street. - Mario Diaz,
Acting Town Manager
[Survey Results](#)

9I. CharterUp - School Bus Shuttle Service - Mayor Charles W. Burkett

10. Adjournment

Respectfully submitted,

Mario Diaz,
Acting Town Manager

THIS MEETING IS OPEN TO THE PUBLIC. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS THAT ARE DISABLED; WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS MEETING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE TOWN CLERK AT 305-861-4863 EXT. 226 NO LATER THAN FOUR DAYS PRIOR TO SUCH PROCEEDING.

IN ACCORDANCE WITH THE PROVISIONS OF SECTION 286.0105, FLORIDA STATUTES, ANYONE WISHING TO APPEAL ANY DECISION MADE BY THE TOWN OF SURFSIDE COMMISSION, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, WILL NEED A RECORD OF THE PROCEEDINGS AND FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE WHICH RECORD SHALL INCLUDE THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

AGENDA ITEMS MAY BE VIEWED AT THE OFFICE OF THE TOWN CLERK, TOWN OF SURFSIDE TOWN HALL, 9293 HARDING AVENUE. ANYONE WISHING TO OBTAIN A COPY OF ANY AGENDA ITEM SHOULD CONTACT THE TOWN CLERK AT 305-861-4863. A COMPLETE AGENDA PACKET IS ALSO AVAILABLE ON THE TOWN WEBSITE AT www.townofsurfsidefl.gov.

TWO OR MORE MEMBERS OF THE TOWN COMMISSION AND/OR TOWN BOARDS MAY ATTEND THIS MEETING.

THESE MEETINGS MAY BE CONDUCTED BY MEANS OF OR IN CONJUNCTION WITH COMMUNICATIONS MEDIA TECHNOLOGY, SPECIFICALLY, A TELEPHONE CONFERENCE CALL. THE LOCATION 9293 HARDING AVENUE, SURFSIDE, FL 33154, WHICH IS OPEN TO THE PUBLIC, SHALL SERVE AS AN ACCESS POINT FOR SUCH COMMUNICATION.